

Dated: 18th June 2022

EOI FOR EMPANELMENT OF EVENT MANAGEMENT SERVICE PROVIDERS FOR UTDB & ASSOCIATES

<u>Sl. No.</u>	<u>Issue</u>	<u>Response</u>
1	Can an Individual apply for the tender?	Legal entity as Proprietorship firm or Partnership or LLP or Private / Public Company are permitted, but not an individual.
2	What exactly is Adventure Infra?	The detail of the same will be given in RFP for respective event.
3	In the RFP, there are 12 tentative events mentioned, could you please clarify do we need to elaborate the presentation on all events?	Presentation for all 12 events to be given.
4	Will the venues be designated by UTDB?	Venues will be designated by UTDB. However, the Service provider may also be requested to suggest additional suitable venues.
5	Tender Fee and EMD exemption.	Tender Fee & EMD are exempted for Micro & Small Enterprises registered anywhere in India. In addition, Startups, Kuteer & Khadi Enterprises registered in Uttarakhand are also exempted from tender Fee & EMD.
6	Is the GST of Uttarakhand State Mandatory?	For purpose of technical evaluation GST registration of any state is acceptable. However, during contract execution GST Registration in Uttarakhand will be as per applicable rules then.
7	Is the office in Uttarakhand State Mandatory?	Not mandatory
8	Can a partner become Lead Partner even without experience?	Yes
9	Does the Lead partner only should have the desired tourism experience?	Not necessarily
10	Can any party of the JV/Consortium can have the experience?	Yes, any JV Partner can fulfil the experience requirement.
11	Should we consider the Lead partner's annual turnover or all partners of JV?	Required for all partners in case of JV
12	Should we do all submissions in the name of the Lead Partner?	Yes
13	As per the central procurement rule Startup will get exemption in experience	Not applicable in Uttarakhand, as of now.
14	Can we submit the Provisional Balance sheet of F.Y. 2021-22	Yes
15	Past Performance- Please allow us to submit multiple work orders of Cumulative value, from the same entity.	Cumulative value is acceptable from any one or more entities.
16	Presentation on team composition - Please elaborate as what exactly is to be presented here.	Details of members who will be associated with event management & their experience is required to be presented.
17	For submitting CA/Company Secretary certificates, is there a specific format/annexure?	On own letterhead is acceptable, wherever formats are not given.
18	Do we need to put digital signatures on any paper?	Not necessary
19	Do we require to put signatures and stamp on	Not necessary

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	all the papers that we submit?																	
20	The presentations on Ideas for UK Tourism and our past Event experiences, should be submitted in which format? PPT or PDF?	PPT																
21	To show Team Composition, do we require to submit photographs of team members?	Yes. Along with CVs																
22	Is Annexure E needed on stamp paper or company letterhead?	CA certificate on their Office letterhead duly signed and stamped along with registration number is acceptable.																
23	What will be the format in which we may be required to seek approval for appointment of a Sub-contractor / sub-agency? Is there a format?	No format specified																
24	When we will be required to submit the contract? Along with the EOI or later? If later, at what stage?	Before empanelment																
25	Do we need to submit any document related to GST?	GST Registration Certificate																
26	Do we need to quote for all the planned event now or else how the financial evolution would be done?	RFP will be issued for each event separately.																
27	Presentation	Presentation should be part of the EOI. Date of presentation: shall be intimated later.																
28	Original Documents	(a) Power of Attorney for signing of Bid (as per format) (b) Affidavit (as per format) (c) Litigation History (as per format) and (d) Joint Venture Agreement (if applicable) (as per format) shall be submitted in person or through registered post / speed post / courier to Publicity Section of UTDB, Pt. Deen Dayal Upadhyay, Paryatan Bhawan, Near O.N.G.C. Helipad, Nimbuwala, Garhi Cantt, Dehradun, before EOI opening. The EOI Inviting Authority shall not be held liable for any delays in the receipt of these documents. In case these original documents are not received within the stipulated time, the EOI shall be summarily rejected. No other original documents are required at this stage.																
29	Bank Details for payment of EMD	<table border="1"> <tr> <td>Beneficiary Name</td> <td>CEO Uttarakhand Tourism Development Board Dehradun</td> </tr> <tr> <td>Bank's name</td> <td>Indian Bank</td> </tr> <tr> <td>Account Number</td> <td>50517934250</td> </tr> <tr> <td>Branch</td> <td>Nimbuwala, Garhi Cantt</td> </tr> <tr> <td>Address</td> <td>Nimbuwala, Garhi Cantt, Dehradun</td> </tr> <tr> <td>IFSC</td> <td>IDIB000N599</td> </tr> <tr> <td>GST No.</td> <td>05AAALU0031F1ZK</td> </tr> <tr> <td>PAN</td> <td>AAALU0031F</td> </tr> </table>	Beneficiary Name	CEO Uttarakhand Tourism Development Board Dehradun	Bank's name	Indian Bank	Account Number	50517934250	Branch	Nimbuwala, Garhi Cantt	Address	Nimbuwala, Garhi Cantt, Dehradun	IFSC	IDIB000N599	GST No.	05AAALU0031F1ZK	PAN	AAALU0031F
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30	Last date for submission of EOI.	Extended till 2 nd July 2022, but no change in time.																

(On not less than Rs. 100/- stamp paper)

LITIGATION HISTORY

[Note: Bidder/Proposer shall provide the certification or information as per format given below. Failure to provide such certification or information (fully and accurately) may result in a determination that the Bid/Proposal is non-responsive.]

NO LITIGATION CERTIFICATION

I,-----, hereby certify that

(person responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

has not been involved in any litigation for five (5) years preceding the date of submittal of this Bid/Proposal.

LITIGATION HISTORY INFORMATION

(1) Name of Case: -----
Court case identification number:-----
Jurisdiction in which case was filed: -----
Outcome of the case: -----

(2) Name of Case: -----
Court case identification number: -----
Jurisdiction in which case was filed: -----
Outcome of the case: -----

DECLARATION:

I declare under penalty of perjury that the foregoing is true and correct.

Executed this -----day of----- (month and year) at -----

By -----

(signature of person responsible for submission of Bid/Proposal)